**Appendix 2 - Proposed Members’ Allowances Scheme Changes for 15/16**

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| Allowance | Current Cost | Recommended | Cost | Notes |
| Basic Allowance | £4,714 x 48 = £226,272 | Compound 1% for 2 years increase  Index to staff pay from then on | £4809 x 48 = £230,832 | 2.02% increase from 15/16  No backdating  Additional cost £4,560 in 15/16 |
| Special Responsibility Allowance | £4,714 x 21 = £98,994  Leader x 2.5  D Leader x 0.5  Board Member x 1.5  Without Respon x 0.5  Scrutiny x 0.5  Audit & Gov x 0.5  Planning x 0.5  Opp. Group Lead x 1.0 | Leader x 3.0  D Leader x 1.0  Board Member x 1.5  Without Respon x 0.5  Scrutiny x 1.0  Audit & Gov x 0.25  Planning x 1.0  Opp. Group Lead x 1.0  Standing Panels x0.25  Conditions:  Opposition Leaders get the same amount regardless of Group size  Maximum of 2 Standing Panel SRAs and the Panel must meet a least 5 times. If more than this 0.5 to be divided between the number.  No more than 2 SRAs/councillor, lowest knocked out if this applies. This doesn’t include Civic Office Holder allowances | £4,809 x 22.75 = £109,405 | 10.5% increase from 15/16 compounded because of basic allowance increase  Additional Cost £10,411 in 15/16  At the time of setting the last scheme the cost for SRAs was x 25.5. This proposal is a reduction on that |
| Civic Office Holders | Currently outside the scheme  Cost in Civic budget £6,540  Lord Mayor £4,500  Dep. Lord mayor £560  Sheriff £1,480 | Bring inside the scheme as SRAs  Lord Mayor x 1  Deputy Lord Mayor x 0.25  Sheriff x 0.25 | £4809 x 1.5 = £7,213  Transfer budget? | Additional cost in 15/16 £674  10% increase |
| Meals | Variable spend – budget in 14/15 £1,500  Schedule linked to staff subsistence levels | No claims allowed. Compensated as part of the Basic Allowance  Council tea still to be provided. | Nil  Cost of Council Tea is currently £6,000 budgeted elsewhere currently showing a pressure | 100% saving  Reduction of £1,500 in 15/16 |
| Travel | Variable spend – budget £3,500 in 14/15  Schedule of payments  Lord Mayor travel in Civic budget – £450 currently showing a pressure. | Only travel outside the City Boundaries allowed with the best use made of travel concessions arranged by Democratic Services  Travel outside the UK not allowed with the exception of Civic Office Holders pre- arranged events and limited to 2 trips per year for the LM, or representative, and consort.  Additional request to be agreed in advance by Monitoring Officer. Agreement will be subject to the provision of a budget. | Difficult to judge  £4,000 available -  LM – £1,000  Others - £1,500 | 29% saving  Reduction of £1,000 in 15/16 |
| Incidental expenses | All outside of the scheme  Variable spend, budgets available:  Broadband - £1,500  Printer paper and cartridges at home - £500 | No claims allowed. Compensated as part of the Basic Allowance | Nil | 100% saving  Reduction £2,000 in 15/16 |
| Carers allowances | Variable spend – budget £1,000 14/15  Children – Actual cost up to maximum of £7.50 /hour or part hour  Adult care – Actual cost up to £15.00/hour or part hour | Actual cost of care in both categories, evidenced by invoice/receipt up to a maximum of £1,000/member in any year.  If this limit became a barrier to a councillor performing their duties then special circumstances would be considered by CMS Manager and another officer. | £1,000  Very little spend in this area - suggest the budget remains as it is. | No budgetary change. |
| Co-optee Allowances | Nil  None to be paid | No allowance but out of pocket expenses  These are now paid but usually out of service budgets | £200  To allow for any non- service related co-optees | Incidental amounts |
| Deductions to allowance | No cost/reduction  15% of basic allowance if no attendance at compulsory training  100% of basic allowance and SRA for a Councillor who is suspended from Full Council | 15% of basic allowance if no attendance at compulsory training  100% of basic allowance and SRA for a Councillor who is suspended from Full Council  Additional 15% reduction for councillors who are inadequately performing their duties as they relate to the Governance structure. | No cost/reduction | Must attend 4 out of 6 Council meetings  If in receipt of an SRA must attend 2/3rds of public meetings the SRA applies to.  Recovery from future allowances |

Overall Position

* 3% increase in cost (£10,900)
* Comparison to scheme as set in 2011 – 3% reduction (£10,895)
* Saving on increases foregone since 2013 – (£10,480)